



**ST LUKE'S CATHOLIC PRIMARY SCHOOL
PARENTS & FRIENDS ASSOCIATION
MEETING MINUTES**

**FOR THE MEETING HELD ON: Wednesday 24th May 2017
COMMENCING AT 7PM**

Attendees:

David Hunter	Alana Metaxas	Jason Baker
Lillian Truglio	Hayley Tait	Jess Stojkovski

Apologies:

Tracy Detata	Nikki Francis	Kathryn Peake
Georgia Millad	Fiona Henry	Antony Vlahov

1. PRAYER

2. CONFIRMATION OF PREVIOUS MINUTES

The minutes of the meeting held on Wednesday 22nd March 2017 were confirmed as a true and accurate record. Forwarded by Jess Stojkovski and seconded by David Hunter.

3. CORRESPONDENCE INWARD

- Jess has sent a letter from her office to introduce herself as member for Kingsley, to assist us where possible. We could run school excursions or raffle off afternoon tea at parliament house.
- Certificate of Affiliation with the P&F Federation has arrived
- Gaming & Licensing approval for Raffle
- Invoice for Thermomix Australia

4. CORRESPONDENCE OUTWARD

- None noted

5. PRINCIPALS REPORT – Mr David Hunter

- **Car park markings Kiss n Ride**
This work has been completed.
- **New Principal Appointment Process**
Andrew Kelly. From St Brigid's Bridgetown. Visiting Thursday next week.
- **Camp**
Check that school has invoiced P&F for Bus transport.
- **Performing Arts Costumes**
Ask P&F to continue funding Performing arts costumes to the amount of \$20 per costume. Include costumes for liturgical dance group.
- **School Audit**
Week 9 - 21st June.
- **School Photos**
Information went home today about these - 6th and 7th of June.
- **School Lockdown Drill**
Next Wednesday afternoon.

6. TREASURER'S REPORT – Antony Vlahov

- Bank Balance as at 24th May 2017 is \$42,895.10.
- Receipts since last meeting totalled \$13,253.65:
 - Thermomix Raffle \$3,717.33 (raised \$1,628.33 for P&F)
 - Pie Day Income \$2,432.60
 - Easter Raffle \$2,304.00
 - Mother's Day Stall \$2,190.85
 - Father/Son Camp \$2,180.00
 - Footy Tipping \$400.00
 - Movie Fundraiser \$28.87
- Payments made since last meeting \$3,330.35:
 - P&F Federation Affiliation Fee \$1,785.60
 - Mother's Day Stall \$1,028.14 (Profit of \$1,162.71)
 - Footy Tipping Prizes \$350.00
 - Catholic Church Insurance \$146.62
 - Evening on the Green \$19.99

- Outstanding Deposits
 - Father/Son Camp \$440.00
 - Pie Day income est. \$800.00
- Invoices to be paid:
 - Pie Day suppliers \$3,058.05
 - Thermomix \$2,089.00 (cost of prize)

7. BOARD REPRESENTATIVE REPORT – Jess Stojkovski

The Board thanked the P&F for a lovely Mother’s Day Morning Tea. And have agreed to pay half the cost of the Kindy blinds once more quotes have been obtained.

8. GENERAL BUSINESS

- Jess Stojkovski will be donating Flags for our National Sorry Day on Friday at assembly.
- We discussed the Fun Run a parent is keen to do – Term 4 – to speak with Nikki Barrett who ran this in 2013, and Mr Nosedo who assisted in setting up the track.
- We discussed book week – Mrs S is keen to book with scholastic – Term 3 – the actual book week is 17-25 Aug – so looking to happen before this.
- Performing arts costumes – P&F agreed previously to pay \$20 a child, with 140 children (60 x Year 6, 60 x Year 5 and 20 x Liturgy). P&F agreed to fund this again. If actual costs are \$35 a child the school pays and if parents wish to keep they reimburse the school for that portion.
- It was raised if the dead tree in the car park has been checked – Mr Hunter confirmed they have it checked every 2 years, and it’s not a hazard.
- It was also raised if having the school newsletter breached the Code of Conduct – it does not, as no photos appear with names.
- SeeSaw App was considered a huge hit and thankyou to the year 1 and 2 teachers who are using this!! It is much appreciated from the parents.
- What outreaching programs we participate with was mentioned – usually every term we work with a cause.

9. DOOR PRIZE

Raffle drawn by Hayley Tait and won by Jess Stojkovski.

10. MEETING CONCLUSION AND NEXT MEETING DATE

Meeting concluded 7.50pm

Next P&F meeting to be held:

Wednesday 28th June 2017 @ 7pm – this may change – notice will be sent.