



**ST LUKE'S CATHOLIC PRIMARY SCHOOL  
PARENTS & FRIENDS ASSOCIATION  
MEETING MINUTES**

**FOR THE MEETING HELD ON:  
Wednesday 25<sup>th</sup> May 2016 7:00pm**

**Attendees:**

David Hunter	Jackie Hunt	Tracy Detata
Natalie Campbell	Jen Sharpe	Lianne Noonan
Nicole Miller	Jodi Lyra	Natasha Morgan
Hayley Tait	Jessica Stojkovski	Julie Martino
Lillian Truglio	Nicki Francis	Georgia Millad

**Apologies:**

Antony Vlahov	Nicole Barrett	Rebecca Mackie
Karen Cadd	Sarah Morrow	

**1. CONFIRMATION OF PREVIOUS MINUTES**

The minutes of the meeting held on Wednesday 23<sup>rd</sup> March 2016 were confirmed as a true and accurate record. Forwarded by Nicki Francis and seconded by Jodi Lyra.

**2. CORRESPONDENCE INWARD**

- Email from Bunnings advising that we had missed out on a date for sausage sizzle this year. It was suggested that we contact Woolworths / Masters / Spud shed as an alternative option.

**3. CORRESPONDENCE OUTWARD**

- Nil

**4. PRINCIPALS REPORT – David Hunter**

- **School Photos**- new company Kapture. These will be taken over two days Monday 13<sup>th</sup> June and Friday 17<sup>th</sup> June. Mrs Menchetti coordinating. Netball Photos 8.30am Monday
- **Camp**- Feedback from camp was good. The same venue is being booked for next year at a similar time if possible. Further discussion to take place about the camp fee to parents.
- **Planned Busy Bee**- October term 4. The main purpose will be to re-paint and repair kindy equipment (including replace sand) as part of a bigger plan to upgrade play area and equipment under NQS improvements. Plans will be taken to the board over the next 2 meetings.
- **Preprimary play equipment upgrade**  
The school Board is currently considering quotes for an upgrade to the space and equipment to incorporate more native play consistent with NQS
- **Booklists 2017**

The school is currently negotiating booklist supplier for next year and doing away with the shop in favour of online ordering and delivery direct to family homes. Nicki Francis suggested Staples as an alternative.

- **Lifelink Assembly**

This Friday is a free dress day for students for a gold coin donation with the proceeds going to Catholic support agencies under the Lifelink banner. Selected members from the school council will be representing St Lukes at a wider Catholic Schools gathering at Perry Lakes on the 8<sup>th</sup> June to raise public awareness of the lifelink agencies. In addition to lifelink financial support the student council is currently encouraging students to bring in a pre-loved toy for presentation to the Day Dawn Advocacy Centre which supports disadvantaged indigenous people in Perth. It is hoped giving something tangible such as a toy may help our students better understand the inequality of opportunity suffered by many and at the same time brighten the world of another child they do not know.

- **Faction House Names**

After due consideration from suggestions across the school community including staff, we have decided on the following 4 House names to take the place of our colour faction names.

**O'Connor** Sister Mary O'Connor (Founding principal St Luke's school)

**McSweeney** Father Nic McSweeney, 1<sup>st</sup> parish priest of St Lukes

**Laurence** Father Laurence Murphy, 2<sup>nd</sup> parish priest who was influential in completing the building of the church and developing the St Luke's community in its infancy.

**McKillop** A nun who became Australia's first saint and recognized amongst other achievements for her work in promoting the need for catholic schools early in Australia's history.

House sports shirts are currently being designed. Each house name will be allocated a faction colour and these will be made available for purchase by direct order in time for the school athletics carnival at the end of term 3. The shirts will be optional for this year and compulsory from the beginning of 2017. Children in years 1-6 will be able to wear their house shirt on designated days and their blue sports shirts on others. Eg Dance and PE

- **School reports- seqta**

As outlined in the newsletter last week, all parents would now have received an email alerting them to creating a Seqta Engage username and password. Reminders for parents to check their email were sent via the Skoolbag App as well as SMS text message. Parents have 7 days from the date of the email to create an Engage account.

All Semester 1 student achievement reports will be sent via Seqta Engage at the end of the semester, therefore it is essential that parents act on the email as soon as possible.

A link will be added to the website for ease of access

- **Running Club/ Afterschool Fitness**

Both these initiatives are being well supported by children. Thanks to the parents and staff who are volunteering their time and expertise to run these programs.

## 5. TREASURER'S REPORT – Tracy Detata on behalf of Antony Vlahov

- Bank Balance as at 19<sup>th</sup> May 2016 is \$23,925.60.
- Receipts since last meeting totalled \$8,470.60:
  - Footy Tipping \$650.00
  - Easter Raffle \$2,175.65
  - Mothers Day Raffle \$1,780.55
  - Evening on the Green (Trybookings) \$2,099.80

Movie Fundraiser (Trybookings) \$1,009.55

Pie Day income \$755.05

- Payments made since last meeting \$3,948.44:
  - P&F Federation of WA \$1,797.15 – affiliation fee
  - Footy Tipping Prizes \$400.00
  - Grand Cinemas \$911.50 – movie fundraiser cost
  - Tracy Detata \$244.79 – reimbursement
  - Rebecca Neal \$45.00 – reimbursement
  - Booth Mania \$550.00 – Photo Booth Year 6 Graduation
- Outstanding Deposits
  - Pie Day Week 3 & 4 – Amount unknown
- Invoices to be paid:
  - Catholic Church Insurance \$146.62 – public liability
  - Pie Day expenses \$1,888.48

## **6. FUNDRAISING REPORT**

- Tea towel fundraiser number of order estimated at over 300
- It was suggested that the disco be move to term 3 to free up time in term 4
- The idea of family photo date was raised again, Jessica offered to coordinate

## **7. BOARD REPRESENTATIVE REPORT – Nikki Barrett (apology)**

- There was a discussion at board level about the cost of the year 6 camp and how it would be managed in the future.

## **8. GROUNDS REPORT**

- Busy bees will be arranged later in the year to do upgrades to the Kindy / PP area.

## **9. GENERAL BUSINESS**

- Discussions regarding Father/daughter camp and the amount of interest. It appears that it is well supported.
- It was suggested that there be some sort of protection on the platform of the monkey in PP
- The lawns in PP are not wearing well with the amount of use they are getting with the boys playing footy. David suggested that the surface would be looked at when the area is assessed to comply with the NQS and Nature play options. Focusing on complimenting the existing area and equipment
- The mother's day stall went well
- It was suggested that a Father's day stall is run
- Fiona Henry advised that she has completed an application to the council to erect shade sails at Parkside reserve. David commended Fiona on the great job she has done on the application. Jessica suggested to canvas local community should the application be rejected.
- Tracy Detata raised concerns about the interschool sports program, the information to parents is not clear and the not scoring and poor umpiring made the game dangerous and possibly not enjoyable for a child who did not already know the sport.
- There were discussions about the extra cost for the year 6 camp and how that would funded in the future. It was suggested that the Year 5 group fundraise for the following years camp and the logistics of running a sausage sizzle at the school sports carnival was discussed a an option.
- The netball court surface was discussed and it was advised that the surface has a 7 year

warranty

- The ranger was at the school again and it was suggested that the PP parents are sent a letter with specific instructions about keeping the traffic flowing, Jen Sharpe offered to draft a letter. It was also suggested that parents were asked if they needed new name tags for their cars as Jackie Hunt advised that these were helpful in getting the kids to their cards quickly.
- The group voted unanimously to fund \$3000 towards the cost of the year 6 camp this year.

#### **10. DOOR PRIZE**

- Raffle drawn and won by Tracy Detata

#### **11. MEETING CONCLUSION AND NEXT MEETING DATE**

Meeting concluded 8:30pm

Next P&F meeting to be held on  
Wednesday June 22<sup>nd</sup> 2016  
7:00pm St Luke's School Library.



