ST LUKE'S CATHOLIC PRIMARY SCHOOL
PARENTS & FRIENDS ASSOCIATION
MEETING MINUTES

FOR THE MEETING HELD ON: Wednesday 23rd March 2016
COMMENCING AT 6:30PM

Attendees:
Velma Erskine        Jason Baker        Tracy Detata
Rebecca Mackie       Nicki Francis      Nicole Barrett
Leanne Noonan        Jodi Lyra          Karen Cadd
Hayley Tait          John Mason         Angela Testa

Apologies:
Antony Vlahov        Fiona Henry        Jessica Stojkovski
Sarah Morrow         Kym Spencer        Jen Sharpe
Natalie Campbell     Linda Firth

1. CONFIRMATION OF PREVIOUS MINUTES
The minutes of the meeting held on Wednesday 24th February 2016 were confirmed as a true and accurate record. Forwarded by Nicki Francis and seconded by Leanne Noonan.

2. CORRESPONDENCE INWARD
- PFFwa – Affiliation fee and the Catholic Church Insurance is due and will be forwarded onto Antony Vlahov
- A large range of fundraising pamphlets were received.

3. CORRESPONDENCE OUTWARD
Nothing to report

4. PRINCIPALS REPORT – Velma Erskine
Religious Education
The Religious Education program taught at St Luke’s Catholic Primary School is the first Learning Area of our curriculum. As a school we have celebrated the importance of Holy Week by participating in the following events:
Holy Week
Monday 21 March Reflection
2.30pm Palm Sunday

Tuesday 22 March
2.30pm Washing of the Feet and Last Supper

Wednesday 23 March
2.15pm Stations of the Cross

Thursday 24 March
9am Resurrection Reflection

*National Day of Action against Bullying and Violence*
On Thursday 17 March, our school took part in the National Day of Action against Bullying and Violence. Students from Pre-Primary to Year 6 participated in a prayer service at the commencement of the school day.

*Harmony Day*
As a school we acknowledged Harmony Day on Monday 21 March. It was an opportunity to celebrate the various cultures and language backgrounds that makes St Luke’s Catholic Primary School uniquely cultural. Students were invited to come dressed in traditional costumes or to wear something orange. The school day commenced with a whole school liturgy that was lead by the student council. Following the liturgy, students had the opportunity to take part in various classroom activities that focus on harmony.

*Staffing*
We welcome to the school Mrs Kirsty Maher. Kirsty will be teaching in the Year 4 White class with Mrs Bauer for the remainder of the school year. I wish Kirsty all the very best and I am confident that the whole community at St Luke’s will make Kirsty feel most welcomed and supported. The school community has been informed of Kirsty’s appointment in this week’s newsletter. Year four white families were informed via a formal letter from myself on Monday 21 March.

*Kindergarten Enrolments and Interviews*
Interviews for kindergarten position for 2017 have taken place and places of offer will be sent out tomorrow. We have a very large number of families wishing to enrol for the 2017 Kindergarten program. Our enrolment policy states that preference is given to Catholic students (families) who witness the Catholic faith and who participate regularly in the life of a worshipping community. Priority is given to applicants whose parents have demonstrated a concern for the religious development of their child and who are likely to benefit most from enrolment at the School. After consideration has been given to the criteria above, priority is accorded to
applicants in the following order:
2. Catholic students from outside the Parish with a Parish Priest reference.
3. Other Catholic students
4. Siblings of non-Catholic children currently at the school
5. Non-Catholic students from other Christian denominations
6. Other non-Catholic students

Swimming Carnivals
A great day was had by the Year 4, 5 and 6 students at the House Swimming Carnival last Friday. Congratulations to the Green Faction for being the successful team on the day in what was a very close fought competition. Many thanks to Mr Noseda and staff for their assistance with the carnival. It was fantastic to have many parent volunteers assisting on the day – Thank you! Our next swimming event will be the Interschool Swimming Competition this will be held tomorrow at Joondalup Arena. Wishing our St Luke’s swimmers all the very best of luck!

5. TREASURER'S REPORT – Antony Vlahov
Bank balance as at 23rd March 2016 is $42,699.62
Receipts since last meeting totalled $2,086.75
- Evening on the Green - $1,586.75
- Footy Tipping - $500.00
Payments made since last meeting $20,956.12
- Carols By Candlelight $334.58
- Evening on the Green $480.40
- St Luke’s CPS Dividing Walls $13,368.00
- Mathletics $5,498.18
- Stock for Mother’s Day Stall $1,255.00
- Easter Raffle Tickets $19.96
Outstanding deposits:
- Footy Tipping $250.00
- Easter Raffle proceeds $ unknown
Invoices to be paid:
- PFFWA Affiliation Fee $1,797.15

6. FUNDRAISING REPORT
- Tea towel fundraiser – Rebecca Mackie
- weekend photography – portraits – Linda firth – discuss for packages.
- Tea towel fundraiser – Rebecca Mackie
- Cookbook – Sarah Morrow / Jessica Stojkovski
- Small change for big change – Peta Lee Bartlett
- Movie day – Sarina Latouche
- Lap a thon – Sarina Latouche
- Drink Bottles – Nicki Barrett
• Personalised stationery / backpack etc – Nicki Barrett
• Soup Day – Gloria Cooper / Jodie-Anne Mak

Email sent to year 6 parent group re fundraising for the extra camp expense.

Netball court surface has it been checked as there is lots of “blue” coming off it.

Uniform shop volunteers still needed

7. BOARD REPRESENTATIVE REPORT – Nikki Barrett
• Last Wednesday meeting was held to discuss the implementation of house names – school council reps and teachers. Discussed by teachers yesterday – in discussions with Fr Francis as well. Coloured faction shirts, with house shirts – however there is no space in the uniform shop to hold extra stock. Once names are selected discussion there is a large process in regards to introducing the coloured shirts.
• School improvement plan shown to Board – asked to view on school website. Identifying needs of the school and as a staff level create a list of what the aims are.

8. GROUNDS REPORT -
nothing to report

9. GENERAL BUSINESS
• Ranger – Friday afternoon, parents parking on the footpath – ranger gave warnings who were in the car, fines were given to those who had left car – Andrea Mitchell – local member of Parliament – it was suggested that she is contacted to

• Netball court surface – Blue shoes – surface coming off onto shoes, and socks. Check with warranty to see if that is what is suppose to happen.

• Jodi needs help in the uniform shop on a wednesday morning. Issues with PP and Kindy mums. Class reps to ask and remind parents for extra helpers.

• Yr6’s – are interested in fundraising for the graduation luncheon. P&F fundraises up to a max of $800 for the event. Still chasing camp costings, bus fundraising – need to know the difference.

• Buses – children coming home from the sports carnival – buses emptier on the way home.

• Sports carnivals – children must not go home from the carnival before the day is finished – parents need to be informed that this is not the case.
• Parent volunteers – looking for new ways to encourage more parents to volunteer their time to help with events.

• PP – cubby house – still looking onto it

• Swimming lessons – not as yet looked at.

• Running club – how to organise and arrange the events – parents must stay – family activity

12. RAFFLE
Raffle drawn and won by Karen Cadd
meeting concluded 7.39

11. MEETING CONCLUSION AND NEXT MEETING DATE
Meeting concluded 7.40pm

Next P&F meeting to be held on
Wednesday 11th May 2016
6:30pm St Luke’s School Library.