Attendees:  
David Hunter  
Tracy Detata  
Antony Vlahov  
Rebecca Mackie  
Natalie Campbell  
Those recorded in the attendance book  

Apologies:  
Nicki Francis  
Leanne Noonan  
Jason Noonan  

1. CONFIRMATION OF PREVIOUS MINUTES  
The minutes of the meeting held at the AGM on Wednesday 25th February 2015 were confirmed as a true and accurate record. Forwarded by Nicole Barrett and seconded by Peta–Lee Bartlett.

2. CORRESPONDENCE INWARD  
Annina Wilson has sent the P&F a letter on behalf of the St Lukes netball group thanking for the $900 donation for balls, bibs and pumps.

A letter from the Parents and Friends Federation of WA has been received and will be discussed by Tracy Detata.

A large range of fundraising pamphlets were received.

3. CORRESPONDENCE OUTWARD  
Nothing to report
4. PRINCIPALS REPORT – David Hunter

*Reports.* The format of the St Lukes student semester reports will change to fit a more consistent system wide approach. The main changes from last year's reports will be the removal of the subject area descriptors and the addition of English and Mathematics comments boxes.

*Old Kindy Room.* The school Board has given approval of the old kindy room to become the uniform shop and double as a work space for allied student service personnel such as the school nurse, OT and speech pathology. However, initial costings to modify the room to meet the proposed purpose have been more expensive and challenging than expected. A Catholic Education planning consultant will be coming out early in 2nd term to discuss the proposal and provide advice on a way forward.

*P&F purchases.* 2nd bike rack ($600–$1000) has been purchased and positioned. Drink fountains – Tap replacement for the existing troughs is complete. Refrigerated units and troughs for kindy verandah have been ordered.

*P&F assistance requests.* Mathletics subscription Years 4 – 6, quoted at $5269 ex GST ($4680 approved in 2014 by P&F) and bus transport to Logue Brook for Year 6 camp, quoted at $2800 ex GST ($3500 approved in 2014 by P&F)

*New carpets.* School Board approved the purchase of new carpets for all classrooms Yr 1–6 including the library and computer lab. Selection of carpets and installation has been put back to coincide with second term holidays.

*Year 6 School Camp.* At Logue Brook in week 1 of second term. The P&F has contributed to the cost of the bus transport to and from Logue Brook in the past.

*Kindergarten applications 2016 interviews.* These will be done through week 2 and 3 of second term. If anyone has not completed an enrolment application for their child they need to notify the school office immediately.
Apology. I will be an apology for the next P&F meeting on the 22\textsuperscript{nd} April. I will be on camp. Jason Baker will be attending in my absence.

5. TREASURER'S REPORT – Antony Vlahov
Current Bank Balance $53,591.30
Outstanding deposits:
$150 – Footy Tipping
Easter Raffle tickets and Evening on the Green (unknown amount)
Outstanding payments:
$1,350 – band for Evening on the Green
Received Audit Certificate for year ended 31 October 2014

6. FUNDRAISING REPORT
Question asked whether there were plans for the reserved cash in the P&F account. Tracy discussed that the P&F were planning on paying for a range of items throughout the year, such as drink fountains, the school bus, mathletics, and many more, however if there was something that the parents or teachers felt would benefit the school, then they are more than welcome to present it to the P&F to vote on in the future.

A question was asked about the drinking fountains in the Pre-Primary area. It was discussed at the previous meeting that these would be included in the drinking fountain purchase. David Hunter discussed that they have not been included as yet, and may be purchased at a later date this year.

A question was asked to David Hunter concerning the installation of blinds outside the Kindy and Pre-primary rooms as a way of enclosing the area off to coincide with the NQS, as well as paving outside the Years three and four classrooms. David Hunter explained that although teachers have discussed this issue, no formal costings have been made and that it many happen in the future.

7. BOARD REPRESENTATIVE REPORT – Nikki Barrett
Nothing to report
8. GROUNDS REPORT
Nothing to report

9. REVIEW OF ACTION LIST – Tracy Detata

Bunnings sausage sizzle fundraiser: A new date has been allocated for the P&F to hold a sausage sizzle outside the Joondalup Bunnings on the last Sunday of the October school holidays.

PFFwa Letter: The Parents and Friends Federation of WA has sent a letter asking for schools to make parents aware of a petition which is being conducted to stop the planned funding cuts to Italian teachers in Catholic schools. David Hunter will be discussing this in the next newsletter as way of making the school community aware and asking for signatures. A Facebook message will also be placed on the page, to further advertise the petition.

Nature play passports: All children in the school will be given a passport book in their note folders next week as a way of encouraging both parents and children to head outdoors during the upcoming school holidays.

Easter raffle: Ticket sales are going very well, as are egg donations. Extra help is needed to wrap the prizes and parents are asked to volunteer. It was brought to the Principals attention that both the Kindy and Year 2 blue classes will not be at school during the drawing of the raffle. Mr Hunter will present the prizes to these classes on the Wednesday before.

Mothers day raffle: Effie Logan is currently arranging the raffle and will be meeting with David Hunter shortly to finalise dates and necessary details.

10. GENERAL BUSINESS

Year 2 teacher – Term 2: A question was asked in regards to whether Mrs Pollard would continue teaching the Year 2 children next term or whether Ms Casey will be returning. David Hunter stated that the teaching arrangements will remain the same for next term and the parents will be informed via a newsletter in the coming days.
**Touch typing programme.** A parent asked whether children were able to be exposed to a touch typing programme as part of their Information Technology lessons, as a way of preparing them for high school. David Hunter stated that some classes are already doing this, however He does not think it is necessary to expect teachers to conduct formal lessons on touch typing at this time.

**Anzac day school service.** It was announced after a question from a parent that there will not be a formal Anzac Day service held at the school this year, as the Year Six students will be attending camp and that parents will most likely be taking their children to services during the weekend. Teachers have been asked to cover the topic of Anzac Day within their programmes. There will however be a Remembrance Day service later on in the year.

**Laptops.** A parent asked whether there was a plan in place to have a laptop or similar as part of the booklist in the upper primary years to prepare them for high school. David Hunter stated that he was happy with the number of Ipads and chrome books that are available to students within the school at this time, and that no such plan is in place.

**School sign.** It was asked whether a more modern sign advertising the school along Whitfords Avenue was needed. David Hunter explained that a $20,000 quote for an electronic sign was not necessary at this time, being that our class numbers and enrolments are satisfactory, and that the current brick wall sign was more than enough to advertise the school's location.

**Parking.** A question was asked on what can be done to stop parents turning right onto Duffy Tce from the Church pick up line. David Hunter commented that parents have been well informed as to what is asked of them to do, but is at a loss as to how to stop them.

**Riding to school.** A parent has commented on the dangerous manner some children have been riding their bikes to and from school. Following this discussion a Facebook reminder will be placed on the school's page and David Hunter will
remind parents to teach their children road rules and bike safety in an upcoming newsletter.

11. DOOR PRIZE. The P&F door prize was drawn by Rebecca Mackie. Antony Vlahov won the prize of a bottle of wine at the end of the evening.

12. NEXT MEETING
Wednesday 22nd April 2015
7.30pm
St Lukes' School Library.