1. Prayer
2. Confirmation of previous meeting minutes
3. Correspondence inward
4. Correspondence outward
5. Principal’s Report
6. Treasurer’s Report
7. Fundraising Report
8. Board Representative Report
9. Ground’s Report
10. Review of Action List
11. General Business

ITEMS TO BE VOTED ON:

- Mathletics Subscription Yrs 4-6 $5,498.18 ex GST

12. Next Meeting

If you would like to add an item to the meeting agenda please email it with as much details as possible to parentsstlukes@outlook.com no later than the 17th of February
Attendees:
Velma Erskine       Jason Baker       Siobhan Budroich
Tracy Detata       Irene Tasselli       Nicole Barrett
Antony Vlahov         Nicki Francis       John Mason
Rebecca Mackie       Wendy DaSilva       Leanne Noonan
Natalie Campbell       Ashley Schep       Danielle Santoro
Georgia Millad       Jessica Stojkovski       Linda Firth
Nicole Millar       Feriella Ekers

Apologies:

1. CONFIRMATION OF PREVIOUS MINUTES
The minutes of the meeting held on September 9th 2015 were confirmed as a true and accurate record. Forwarded by Nicki Francis and seconded by John Mason.

2. CORRESPONDENCE INWARD
A range of fundraising pamphlets were received.

3. CORRESPONDENCE OUTWARD
Nothing to report

4. PRINCIPALS REPORT – Velma Erskine
St Luke’s Feast Day Celebrations
We commenced the school term with the celebration of St Luke’s school feast day last Friday, followed by a family mass on Sunday morning.

Sacramental program Term 4
This term our focus sacramentally will be on the Sacrament of Reconciliation which will be held on Wednesday 4 November.
Professional Development Day
On Monday 12 October, staff attended a professional development day at school. The aim of the pd day was to:

- Reflect upon our current practices at St Luke’s
- Identify where we are and where we want to be in 2 years time?
- What are our strengths?
- Identify the big-ticket items, areas of focus for us as school moving forward
- Behaviours and structures that may assist us reaching our goals.

Staffing 2016
Staffing placements for 2016 will be shared with the school community via the school newsletter towards the end of the school year.

Installation of Flashing LED School Speed Signs
I have been informed by the Andrea Mitchell MLA, Member for Kingsley that St Luke’s Catholic Primary School is scheduled to have the flashing LED school speed signs installed during 2015-2016. These signs create greater safety for students and parents on the roads around the school and I am confident that they will be well received by the community. No specific date for the installation of the signs has been given as yet.

Teachers Commissioning Mass, 2016
St Luke’s has been asked to host the 2016 commissioning mass for schools in the Northwest coastal region on Thursday 11 February. Father Francisco has agreed to this.

5. TREASURER'S REPORT – Antony Vlahov
(To be included separately)

6. FUNDRAISING REPORT
- Bunnings results
  I will propose that any event booking should be cleared 1st by the school (with consideration to the parish) and 2nd by the P & F. I suggest that there should be a planning meeting early in the year to organise all of the event dates for the year. Another great result from the Bunnings sausage sizzle raising nearly $2000. The day was well organised and there were plenty of volunteers for the roster. Thanks to Karen Cadd & Angela Ielati for coordinating and all of the Year 2 parents that helped on the day.

Cake stall success
The cake stall run at the sports carnival was a great success bringing in over $700. This was a no overhead fundraiser that was well supported and organised thank you
to Sarah Morrow.

7. BOARD REPRESENTATIVE REPORT – Nikki Barrett
Nothing to report

8. GROUNDS REPORT – Leanne Noonan
Nothing to report

9. REVIEW OF ACTION LIST – Tracy Detata
Disco Ticket sales
Asking the coordinators of the Disco, where they are at with the ticket sales for this year.

10. GENERAL BUSINESS
Class reps for 2016
Next week we will begin scouting for class reps for 2016. We had filled most positions before the commencement of this year which allowed a smooth transition into the start of the year. If you are interested in taking on this role please contact the P & F. Just a reminder that as class rep you are not responsible for coordinating your year group’s allocated event you are just the initial contact.

• Miss Casey memorial
There have been requests from parents for some form of memorial for Miss Casey at the school, possible a plaque or small area of garden.

Items which were voted on:
• 2 Touch screen smart boards - $10 000 including GST (Vote passed unanimously in favour)
• Dividing doors for Years 1, 2 and 3 - $21 000 including GST (Vote passed unanimously in favour)

11. NEXT MEETING
Wednesday 24th February at 6.30pm in the St Luke’s' School Library.